



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
FINANCIAL MANAGEMENT
109 ARMY PENTAGON
WASHINGTON DC 20310-0109



REPLY TO
ATTENTION OF

8 SEP 1998

MEMORANDUM FOR SEE DISTRIBUTION

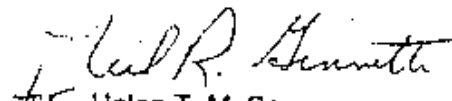
SUBJECT: Mandatory Use of Government Purchase Card to Procure
Services from the Defense Automated Printing Service

Policy memorandums published by both the Under Secretary of Defense (Comptroller) (USD(C)) and the Deputy Assistant Secretary of the Army (Financial Operations) require *all purchases* made by Defense activities from the Defense Automated Printing Service (DAPS) be paid for with the Government Purchase Card (Enclosure 1).

Despite this mandate, the Defense Finance and Accounting Service - Indianapolis Center continues to receive millions of dollars in electronic bills from DAPS each month. Review of the May 1998 billing statement indicates nearly all the orders were placed during FY 98 and therefore should have been paid with the Government Purchase Card (IMPAC). The largest billing volumes are against fiscal station numbers that support schools, laboratories, National Defense University and the Pentagon.

Fiscal data included on the billings is often incomplete and erroneous. This means that our printing obligations remain unliquidated while DFAS-IN attempts to correct the information. Poor billing data can also potentially result in increased negative unliquidated obligations. For your information, a summary by Fiscal Station Number of the May 1998 billings is attached (Enclosure 2).

Effective immediately, I expect each of you to take action to comply with USD(C) directives and Army policy. I ask you to ensure that your tenant organizations comply as well. Issues can be directed to my point of contact, Kathleen S. Miller at (703) 697-0757, DSN 227, email milleks@hqsda.army.mil


for Helen T. McCoy

Assistant Secretary of the Army
(Financial Management and Comptroller)

Enclosures